

Emily Hancock
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EDUCATION

Florida State University - Tallahassee, Florida

August 2021- 2024

Bachelor of Arts in English (Editing, Writing, and Media)

- **GPA:** 3.89
 - **Honors:** Magna Cum Laude, Dean's List
 - **Clubs:** FLOR Magazine, FSU International Program (IP), Her Campus at FSU
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WORK EXPERIENCE

Her Campus Media

August 2022 – May 2024

Nationals Editorial Intern

- Wrote and edited detailed articles on health, wellness, and relationship topics
- Coordinated with experts in professional fields, such as medical and financial, to receive commentary on articles
- Pitched both timely and evergreen ideas based on relevant SEO content

Content Editor

- Managed and edited content from a team of 6 writers, ensuring growth and progress from each story
- Developed and maintained editorial guidelines (AP and Chicago), focusing on clear language to develop a narrative story
- Provided detailed feedback to writers on improving content, formatting, grammar, and creative storytelling

Staff Writer

- Produced, drafted, and published 800–1200-word editorial pieces for bi-weekly online distribution
- Communicated with editorial staff to optimize SEO keywords based on culture trends and timely events
- Produced time-sensitive breaking news articles within 24-hour deadlines, maintaining high-quality standards under pressure

FLOR Magazine

May 2023- July 2023

Associate Editor

- Edited articles for technical accuracy, coherence, and adherence to publication standards
- Proofread and refined content, focusing on clarity and readability, ensuring that technical details were communicated effectively
- Attended weekly staff meetings and provided the team with reports, concerns, and suggestions for our work

- Collaborated with the editorial team to ensure seamless magazine production
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VOLUNTEER WORK

Winter Park Public Library

Since 2024

- Assisted in the Computer Lab by troubleshooting technological issues, offering customer service expertise, helping with Library events, etc.

United Arts of Central Florida

Since 2024

- Reviewed and evaluated grant proposals, providing detailed feedback and technical insights on project descriptions and budgets.
- Participated in panel discussions, applying analytical skills to assess and score proposals based on technical and artistic criteria